

## **DHARMA CENTRE BOARD MEETING AGENDA:**

**July 25, 2021 @ 10:30 AM (EDT)**

*Present:* Shelane Donoghue, David Berry, Steven Gellman, Christine Wihak, Monique Truax, Eva Gohl, Chris von Baeyer

*Spiritual Directors/Resident Teachers:*

*Guests:* Tracey Sheridan

1. *Check in and Welcome - Opening Meditation*

2. *Approval of minutes of previous Board meeting*

Motion: Adopt Minutes of June 27. Moved: Christine; seconded: Eva. Passed unanimously. Shelane abstained because wasn't at meeting.

3. *Business arising from the Minutes - nothing*

4. *Confirmation of Agenda*

Moving immediately to item 9 Outdoor Teaching Structure, followed by Item 11 Code of Effective Communication.

5. *President's Report (Shelane & Christine)*

DCC preparing to re-open. Update on COVID policy done with staff by Exec and HRC. Physical distancing and masks required. Limitations on #s in Temple. Will have pre-screening questionnaire. Individual teachers being allowed to establish own further requirements. HRC and Exec will work on revamping COVID questionnaire.

Motion: To replace the Main House pipes, softener, filtration and UV light. Moved – Shelane; seconded – Eva. Discussion. Passed unanimously.

Discussions going on with staff about core responsibilities now that DCC opening for F2F retreats. Looking at hiring contract cooks. Really need Executive Director to provide day-to-day operational direction to staff, rather than have President do both policy and staff supervision.

Steering committee looking into Spiritual leadership.

6. *Treasurer's Report (Monique) (See attached.)*

Motion: To accept Treasurer's Report as circulated. Moved: Chris; seconded; Shelane.

Discussion – wage subsidy will be tapering off as revenues increase. Passed unanimously.

7. *Covid Policy update (Christine)*

Covered under President's report.

8. *Maintenance Report (Monique/ David)*

Lots of work that needs to be done but no formal report.

*9. Outdoor Teaching Structure*

Shelane presented, referring to Marta's research previously circulated to board. Shelane recommended purchase

Motion: To purchase an up to 800 sq ft marquee tent for an outdoor teaching space with good ventilation. Moved – Shelane; seconded – David. Discussion ensued concerning choices such as size, windows, ease of erection. Passed unanimously.

*10. Temple Planning Committee Update (Shelane)*

Shelane, Monique, and David continuing to meet. Tracy did exit interview with Travis. Travis will forward feedback from Jim's design. Meeting with Lisa about her ideas, which will be presented to board; Jim Boyle aware of consultations with Lisa and other members. Heather Rigby interested in attending meeting with Lisa. Invite other member's to contribute. Will consult with building professional to look at ideas before sharing with Jim Boyle. Town Hall will be later. Fund-raising: Need a lot of money; are identifying sources for large contributors. Will send update to members, followed by fundraising letter, personalized by signatures from board member who has affinity with addressee.

*11. Code of Effective Communication (Tracy)*

Chris had circulated e-mail motion: "to accept and adopt the policy as written and attached." Seconded – Christine. Chris proposed friendly amendment: pending review and comments by staff members. Passed unanimously. HRC committee to wordsmith final version.

*12. New Business.*

Need to select date for AGM. Early December suggested. Need to plan for transition. Suggestion to refer to Governance committee; have already planned a workshop for old Board and new Board together. Will give Monique a choice of 5<sup>th</sup> or 12<sup>th</sup> of Dec.

*13. Date of next Board Meeting. August 29*

*Adjourn*