

DCC Board Meeting – July 11, 2023

Present: Karen, Christine, David, Filippa, Maria, Robin, Sarah, Mark

Guest: Amber (Board member elect)

Adoption of agenda: Moved— Robin; seconded — Fil; passed unanimously

Adoption of June 13, 2023 Minutes: Moved — Christine; seconded -- David; passed unanimously.

President's Report – Robin

Building permit signed off for Hermitage cabin. Will need permit for electrical. Volunteer electrician Rob coming about 3 times/week; giving credit towards retreat. Robin spoke to Hydro contact. Robin will be primary contact person. Work doesn't need to be done until 2024. Will cost around \$5K. Oliver Harte willing to help. *Question about roof of Hill House?* Lee will give price on cost of repairs. Pitch on roof not adequate. Leaked into wall when Ice build up. Contractor misled, won't fix. May not be worth time and energy to take to court.

Motion to accept President's Report –Moved – David;--seconded, Mark; passed unanimously

Treasurer's Report – Filippa [See attached reports]

Reviewed attached summary. Have spent about 10K beyond approved level. Discussion of additional expected costs for Hermitage cabin. For future invoices, will send out for email approval as they arrive. Needs to follow-up on gift card for Kalisha.

Motion: To pay outstanding invoices totalling \$10524. Moved: Mark; seconded: Robin. Passed unanimously.

Discussion of recommended Internal Controls policy for spending approvals. Concern about what money is spent on, not just amount of money. Agreement that anything involving Renewal committee buildings (Temple, Tara, Hermitage Cabin) should go to committee before Exec or board.

Motion: That Exec committee has authority to make expenditures up to \$5k per instance., up to maximum of \$20K/year with Exec committee reporting monthly on expenditures. Moved – Fil;

Will table for further discussion.

Motion: To accept Treasurer's report; Moved – Robin ; seconded – David. Passed unanimously.

Election of new Officers and Governance Orientation for new Directors

New board takes office July 28. Will elect officers later. Can offer governance workshop developed by Eva Gohl and Tracy Sheridan. Will see if they are willing to do it or otherwise Christine and Karen will do it.

HR Report – Mark

Seems to be increase in interest in DCC. New cook Samantha Mansfield arriving July 24; will stay in Galaxy cabin. Karen has arranged alternate cooks for when main cook on days off. New Server Mediator Rachael Klinch with background in forest management and organic gardening. Server Mediator Rob, registered electrician. Will wire new Hermitage cabin plus look after other issues.

Renewal Report -- David

Maria reported on discussion with Thomas Payne on contract. Maria awaiting his reply on her questions about standard contract. Has asked him for advice on immediate water issue management and what projects to maintain structure before major renovation.

David reported on Tara cabin on behalf of Rob McConnell. Drawings for reduced scale (after Lama Mark's withdrawal of fund-raising support for renos) are on hold.

To access Trillium funds need to change website. Sara Jo cultivating relationship with Kawartha Foundation. David is sending letter to core teachers and visiting teachers.

Marketing report -- Sara

DCC will champion Breathe of Awakening e-book. Sara will contact Planet Dharma

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Staff Report – Noon [see written report]

Update of COVID policy

Christine circulated draft policy (attached) based on the input Sarah provided from the doctor who heads the Muskoka Mindfulness group, the Ont guidelines for long-term care homes and a good discussion with the Executive.

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Motion: The DCC website be updated with new COVID policy. Moved -- Robin; seconded, Fil. Passed unanimously.

Date of next meeting: August 14 at, 1pm EDT