

DCC Board Meeting – December 20, 2022

Present: Karen, Robin, Sarah, Christine, Mark, David

Guests: Monique, Noon

Adoption of agenda: Moved—Mark; seconded —Robin ;passed unanimously

Adoption of Minutes: Moved — Christine; seconded
– Robin; passed unanimously

President's Report – Reviewing year. Good program; went well. May need to discuss cancellations. Change of staff, change of board members. Lots of repairs, maintenance done on property. New caretaker. David Harrington doing well. Terminated Simeon early December. Tracy did violence and harassment workshop but didn't change behaviour. Kalisha still at centre as server-mediator. New server-mediator coming in January. Still have good COVID record. Met with Thom Payne, architect offering pro bono consultation for Temple renovations. Monique will be finishing as Treasurer.

Motion to accept President's Report – Moved, Mark; seconded, David; passed unanimously

Treasurer's Report – Monique

Nothing new to report. Bookkeeper hasn't provided October statements yet; working on Nov. 28K in chequing at TD bank; 70K at KCU; 196 in KCU savings; chequing account down because of payment to NYBC. Spent 54K on property. Haven't transferred funds from Uplifted Property fund to Operational fund. Uplifted Property was 32K at end of Sept. Have had a few thousand come in. Temple fund bringing in money. Net income at end of Sept was 33K.

Will do report in January. Has to finish year-end.

Need event registration system for Retreat Co-ordinator. Save time and give better management info eg how many people have spent night at centre. Need transfer of payments to Quickbooks automatically.

Monique recommended Canadian event booking software company who would set up integration with Quickbooks. Christine suggested first checking out Honeybook software, recommended by Caitlin McConnell. Monique will check out after Christmas.

Monique wants new Treasurer asap. Will stay on as volunteer to assist.

Motion: To accept Treasurer's report; Moved – David; seconded – Robin. Passed unanimously

Programme Committee – Karen

HR Report

Staff at Centre now: NooN as retreat co-ordinator, Kalaisha as server-mediator in kitchen, David Hetherington doing property maintenance. Indrani coming in January as server-mediator. Polish fellow who cooked at Lama Lena's retreat in Poland being interviewed as chef.

Has talked to Christine about possibly taking over as Treasurer once accounting software in place. Need new accountant.

Couple of volunteers in wings to work on building projects.

Karen reported on how volunteers supported kitchen for retreats after Simeon dismissed. Rob McConnell led 3 day retreat with staff. Created sense of sangha.

Zenru has offered 5 days/month.

NooN will be away for a week over Christmas. Kalisha going to Ottawa. Zenru (volunteer cook) and wife will be on property.

Programme Report

Promoting solo retreats until mid-February. Core teachers sharing duties for supporting solo retreatants. Jack Connelly will be on property leading a retreat and also doing Zoom retreat. Zenru will book for Jack's retreat and Lama Linda's retreat in March. Need a cook for Peterborough's womens group in February.

Hagop still in retreat until end of January. Will see about publicizing his accomplishment of one year retreat.

Slowing filling in gaps in schedule. Derek on property in February. Lama Linda's March retreat filling up. Rob will come back in February to do retreat with staff. Dragon, Zen teacher, may do loving kindness retreat with staff.

20th anniversary of NRs death this fall. PC will plan event.

Need to have a broad discussion about teacher cancellation.

Marketing report -- Sarah

Have had final meeting with Caitlin. Accomplished a lot Have set up strategy for 2023. Having first FB Live event scheduled. Can tie in with promoting retreats Will start using Tick Tock. May need to hire social media company to do postings for us.

Will have monthly or semi-monthly calls with Caitlin. Helpful for NooN and marketing committee to learn tools she is introducing. Going to explore grant opportunities.

Motion: To continue with at least 3 more meetings with Caitlin. Moved – Robin; seconded – Sarah. Passed unanimously

Renewal report – David

Report meeting from Dec. 16 sent out already. Has researched working with Grant Connect. To get results had to widen search words beyond meditation, mindfulness, buddhism. Monique will research possible funding opportunities. Amber Pennington has experience with grant writing.

Money coming in. Knows about \$23K in pledges that haven't come in yet. Pledges to new Temple only from Lama Mark's students may switch to Tara cabin re-build.

Admin Report – NooN

Zen retreat went very well; 12 people attending; karma yogi system worked well. Staff is cleaning property. Marketing committee working hard to let public know about programmes.

Solo retreatants in January will look after own food, so only charged for rooms.

Still need new computer.

Jack has 6-7 people registered for January retreat.

Date of next meeting: Jan 24 at 1pm EST