|  |  |  |
| --- | --- | --- |
|  | **Dharma Centre of Canada**1267Galway RoadKinmount, Ontario K0M 2A0705 488 2704[www.dharmacentre.org](http://www.dharmacentre.org)info@dharmacentre.org |  **APPLICATION FORM*****PLEASE ATTACH A COPY OF YOUR CV*** |

|  |
| --- |
| **APPLICANT INFORMATION** |
|  | <Age> | <Social Security No.> | mm/dd/yyyy |
| FULL NAME | AGE | SOCIAL SECURITY NO.  | DATE  |
|  |
| ADDRESS |
|  |  |  |
| PHONE (HOME) | PHONE (MOBILE) | EMAIL ADDRESS |   |   |
|  |  | mm/dd/yyyy |
| POSITION APPLYING FOR | EXPECTED SALARY RANGE | DATE WHEN YOU CAN START |
| Are you legally eligible for employment in this country? |  |  Yes  No |
| If No, are you authorized to work in Canada? |  |  Yes  No  N/A |
| What type of position are you seeking? |  |  Full-Time  Part-Time  |
| Number of year experience in the position you are applying? |  |
| Do you hold a valid driver’s license? |  |  Yes  No |
|  |
| **EDUCATION (**Starting from the highest educational level**)** |
| **Level** | **School** | **Location** | **Period (Year)** |
| <Level> | <School Name> | <Location> | <yyyy> | <yyyy> |
|  |  |  |  |  |
|  |  |  |  |  |
| **WORK EXPERENCE (**Starting from the latest**)** |
| **Company** | **Position** | **Salary** | **Reason for Leaving** |
| <Company> | <Position> | <Salary> | <Reason for Leaving> |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **ADDITIONAL QUESTIONS** |
|  Are you comfortable cooking meat, fish, vegetarian, gluten free and special consideration for food allergies?  |  Yes  No |
| Do you have experience ordering food in appropriate amounts for various sized retreats, and shopping for required food? |  Yes  No |
| Are you a cooperative and flexible team player who works well alongside other staff and volunteers who often help out in the kitchen? |  Yes  No |
| Do you have cooking experience for groups of varying sizes?  |  Yes  No |
| Do you have a valid Food Safe, SafeCheck, Food Handler or equivalent?  |  Yes  No |
| Will you be able to reliably commute or relocate for this job? |  Yes  No |
|  |  |
|  |  |
| **PLEASE PROVIDE A SAMPLE OF MENU PLANS FOR A 3 DAY RETREAT** |
| **ADDITIONAL QUESTIONS** |
| **REFERENCE (**Please list three professional reference**)** |
| **Name** | **Company** | **Position** | **Contact Number** |
| <Reference Name> | <Company> | <Position> | <Contact No.> |
|  |  |  |  |
|  |  |  |  |
|  | I certify that the information contained in this application is accurate and correct. I understand that any omission or erroneous may be ground for dismissal. |
|  |  | mm/dd/yyyy |
| SIGNATURE |   | DATE  |